

**LINCOLN COUNTY BOARD OF COMMISSIONERS
MEETING MINUTES**

August 18, 2009
Courthouse Commissioner Room
Ivanhoe, MN 56142

The meeting was called to order at 9:00 a.m. by Board Chair, Joan Jagt, followed by the Pledge of Allegiance. Commissioners present were Joan Jagt, Curtis Blumeyer, Larry Hansen, Adam Gillund, and Don Evers. Also present was County Auditor, Kathy Schreurs and County Attorney, Glen Petersen.

Motion by Gillund, seconded by Evers, to approve minutes from the August 4, 2009 Commissioner meeting. All voted in favor.

Motion by Hansen, seconded by Blumeyer, to approve agenda items and additions. All voted in favor.

Several members of the Lincoln County Historical Society presented the 2010 proposed budget and gave an update of improvements needed for several of the buildings including possibly replacing the foundation of the Depot. Historical Society volunteers have also participated in many of the local parades, sold note cards, reprinted a history book and constructed a rain garden.

Robert Olsen, Environmental Administrator, presented a draft for a Geographic Information Services Agreement in which cities in Lincoln County may wish to participate. Olsen will meet with the cities to discuss the proposal.

Olsen reported that the Environmental Office had received \$166.00 from U'SAgain from collections of clothing and shoes. Olsen proposed that future earnings from the collection bins be distributed to area food shelves.

Olsen reported that the Environmental Office continues to work with the County Parks and Highway Department on the Norwegian Creek Expansion.

Lee Amundson, Engineer, gave the construction/maintenance updates including:

- The Highway Department is working with Lyon Lincoln Electric Cooperative in relocating utility lines along CSAH 12, from TH 75 to CSAH 13
- Repairs are needed for the scraper which may cost several thousand dollars
- Gravel crushing has begun at the Brown pit
- Two rounds of mowing have been completed plus thistle cutting
- The Highway construction expenses for 2010 were over estimated by \$160,000.00 that will be moved to capital expenditures to offset equipment costs
- Construction at Norwegian Creek Expansion site continues
- Amundson met with the Lake Benton Township Board and the Township has agreed to accept the East ¼ mile of County Road 9
- Bids will be opened on August 25, 2009 for SAP 041-612-004

At 10:30 a.m. bids were opened for the CSAH 7 Safety Project SAP 041-607-041 of 1.259 miles.

Bids received included:

Chad Monson Excavating, LLC	\$608,496.70
Duininck Bros Inc	\$582,491.65
Midwest Contracting Inc	\$550,634.20
R&G Construction	\$516,515.30

Motion by Hansen, seconded by Gillund, to accept low bid of \$516,515.30 from R&G Construction for SAP 041-607-041. All voted in favor.

Auditor Schreurs reported that she had not received any bids for the removal of a 40' X 60' pole building in the SE ¼ of Section 28 in Diamond Lake Township.

Amundson reported that the Board had approved him for a four-year appointment as County Engineer in May 2009 and that his current salary of \$75,000.00 would be negotiated at the August 18, 2009 meeting. Motion by Evers, seconded by Gillund to approve a one-year contract for the County Engineer. All voted in favor.

Motion by Jagt, seconded by Gillund, to increase 2010 salary for County Engineer by \$3,000.00 effective January 1, 2010. Commissioner Jagt voted in favor. Commissioners Gillund, Hansen, Blumeyer, and Evers voted in opposition. Motion failed.

Motion by Gillund, seconded by Evers, to maintain current salary of \$75,000.00 for the County Engineer for 2010. Commissioners Evers and Gillund voted in favor. Commissioners Jagt, Blumeyer and Hansen voted in opposition. Motion failed.

Motion by Blumeyer, seconded by Hansen, to increase 2010 salary for County Engineer by \$5,000.00 effective January 1, 2010. Commissioner Hansen and Blumeyer voted in favor. Commissioners Jagt, Evers and Gillund voted in opposition. Motion failed.

Motion by Evers, seconded by Gillund, to hold current wages and negotiate 2010 wages at December 1, 2009 Commissioner meeting. Commissioners Evers and Gillund voted in favor. Commissioners Hansen, Blumeyer and Jagt voted in opposition. Motion failed.

Motion by Jagt, seconded by Blumeyer, to set 2010 salary for the County Engineer at \$79,000.00. Commissioners Jagt, Blumeyer and Hansen voted in favor. Commissioners Evers and Gillund voted in opposition. Motion carried by majority vote.

Mark Leibfried, County Treasurer, reviewed current county investments and the proposed 2010 budget.

Glen Petersen, County Attorney, reviewed a Memorandum of Understanding to establish a Community Drug Court. The Fifth Judicial District requested and received a \$350,000.00 grant for the operation of the Southwest Area Community Drug Court from the federal Department of Justice – Bureau of Justice Assistance; and these funds are to be expended by August 31, 2012. The goals of the Program are to reduce participant contact with the criminal justice system, reduce costs associated with criminal case processing, re-arrest and jail overcrowding, introduce participants to an ongoing process of recovery designed to achieve total abstinence, and to promote self-sufficiency and empower substance abuser to become productive and responsible members of the community. Motion by Hansen, seconded by Evers, to approve Memorandum of Understanding for Lincoln, Lyon & Redwood Counties and Lower Sioux Indian Community for the Southwest Area Community Drug Court. All voted in favor.

Petersen reviewed the County Attorney budget for 2010.

Bruce Nielsen, Deputy Assessor/Appraiser, reviewed the Assessor Department budget for 2010 and gave an update on his progress for obtaining certification.

Kathy Schreurs, County Auditor, reviewed 2010 proposed budgets for the Board of Commissioners, Auditor, Elections, Technology, Data Processing and Administration.

Motion by Blumeyer, seconded by Gillund, to approve Hardware and Firmware Maintenance and Support Sales Agreement Purchase Order between Election Systems & Software, Inc. (ES&S) and Lincoln County. Term of Agreement to be four years at an annual cost of \$3,652.50. All voted in favor.

Auditor Schreurs reported that Chad Swanson, Computer Professionals Unlimited, Inc. (CPUi) has proposed freezing the computer programming and technical assistance rates for 2010 and 2011 and extend the current agreement to 2015. Schreurs reported that Swanson's proposal is due to the current budget constraints affecting the County. Motion by Gillund, seconded by Evers,

to approve CPUI Contract Amendment to Provide Professional Services Between Lincoln County and Computer Professionals Unlimited, Inc. All voted in favor.

Motion by Evers, seconded by Hansen, to approve Resolution 27-2009 (CPUI Agreement). All voted in favor.

Resolution 27-2009
Lincoln County Board of Commissioners
CPUI Addendum

WHEREAS, the County Board previously entered into an agreement ("Agreement") dated May 19, 2007, with Computer Professionals Unlimited, Inc. ("CPUI") to provide computer programming and technical assistance to the County; and

WHEREAS, under the terms of that Agreement and the "Attachment B" thereto, the monthly rate charged on a flat-fee schedule for said services increases 4% annually during the term of the Agreement, which runs through Mach 31, 2013; and

WHEREAS, CPUI recognizes that due to a recessionary economy, local units of government such as this County are experiencing severe financial and budgetary stress; and

WHEREAS, CPUI desires to extend the term of the Agreement; and

WHEREAS, the agreement will be easier to administer if it is shifted to a calendar-year basis; and

WHEREAS, the following modifications to the Agreement are in the best interests of the County and its residents;

NOW, THEREFORE, BE IT RESOLVED, that the County shall enter into an Addendum to the Agreement whereby a) the term of the Agreement shall be extended through December 31, 2015; b) the monthly flat-rate fee schedule attached to that Agreement is modified to provide that the fees under the schedule attached to the Agreement as Attachment B is effective commencing April 1, 2009, shall remain in effect for calendar years 2010 and 2011, with 4% annual upward adjustments recommencing January 1, 2012, and occurring each year of the Agreement thereafter.

DATED this 18th day of August, 2009.

ATTEST: (SEAL)

Joan Jagt, 2009 Board Chair

Kathy Schreurs, County Auditor

Motion by Gillund, seconded by Blumeyer, to approve updated Accounting Policies and Procedures Manual. All voted in favor.

Correspondence was reviewed and the following Committee Reports were given:

- Jagt – Water Management Task Force
- Evers – RCRCA, Lincoln County Tourism, AMC Leadership Conference
- Gillund – None
- Blumeyer – Water Management Task Force
- Hansen – AMC Leadership Conference

Auditor Warrants were presented.

Motion by Gillund, seconded by Evers, to approve the following Commissioner Warrants # 8339 - 8422 for the following amounts: Revenue - \$111,390.86, Road & Bridge - \$69,091.12, Ditch - \$5,350.00 and Capital Improvements - \$46,320.30. All voted in favor.

The Board set a date of September 29, 2009 for an Open House to view the completed windows/air conditioning project. The event is scheduled for 1:00 p.m. to 4:00 p.m. Other county departments will be asked to set up displays etc. for the Open House. Commissioner Blumeyer

also stated that the Soil Water Conservation District is also planning events for that day. Commissioner Blumeyer will check on the use of a shuttle bus.

The Board reviewed 2010 proposed budgets.

Motion by Evers, seconded by Blumeyer to continue this meeting to August 25, 2009 at 10:30 a.m. at the Courthouse Commissioner Room. All voted in favor.

Commissioner Chair, Joan Jagt, convened the meeting at 10:30 a.m. on August 25, 2009 in the Courthouse Commissioner Room.

Bids were opened at 10:30 a.m. for SAP 041-612-004 (CSAH 12). The following bids were received:

Midwest Contracting, Inc	\$ 928,418.50
R&G Construction	\$ 981,786.03
Monson Corporation	\$1,142,483.55

Motion by Hansen, seconded by Evers, to approve low bid of \$928,418.50 from Midwest Contracting, Inc. for the SAP-612-004. All voted in favor.

Lee Amundson, Engineer, reported that the pole building in Diamond Lake Township has been sold and will be removed by the new owner by September 15, 2009.

Motion by Blumeyer, seconded by Gillund, to adjourn at 11:05 a.m. All voted in favor.

ATTEST: (SEAL)

Joan Jagt, 2009 Board Chair

Kathy Schreurs, County Auditor