

**LINCOLN COUNTY BOARD OF COMMISSIONERS
MEETING MINUTES**

March 4, 2008
Courthouse Commissioner Room
Ivanhoe, MN 56142

The meeting was called to order at 9:00 a.m. by the Board Chair, Joan Jagt, followed by the Pledge of Allegiance. Commissioners present were Larry Hansen, D. D. Sagmoe, Joan Jagt, and Curtis Blumeyer. Commissioner James Johansen was absent. Also present were County Auditor Kathy Schreurs and County Attorney Glen Petersen.

Motion by Hansen, seconded by Sagmoe, to approve the minutes from the February 19, 2008 Commissioner meeting. All (4) voted in favor.

Motion by Blumeyer, seconded by Sagmoe, to approve agenda items. All (4) voted in favor.

Motion by Sagmoe, seconded by Hansen, to appoint Gail Kvernmo to the Extension Committee. All (4) voted in favor.

Motion by Sagmoe, seconded by Blumeyer, to approve contract with the State Auditor's office to conduct the 2007 Lincoln County audit. All (4) voted in favor.

Motion by Hansen, seconded by Blumeyer, to authorize Commissioner Jagt to sign 2006 State Audit Presentation letter. All (4) voted in favor.

Motion by Blumeyer, seconded by Sagmoe, to approve Lincoln, Lyon, Murray Human Services Contract No. 803 for Data Processing Services. All (4) voted in favor.

Motion by Sagmoe, seconded by Blumeyer, to approve Lincoln, Lyon, Murray Human Services Contract No. 618 for Transportation Purchase of Services. All (4) voted in favor.

Robert Olsen, Environmental Administrator, introduced new employees, Emma Volz, GIS Technician and Frank Citterman, Environmental Tech/Feedlots.

Olsen reported that his office will be doing spring ditch inspections on County Ditches #7, 8, and 37, Judicial Ditch #30, and Joint County Ditch #16.

Olsen reported that the Lincoln County Comprehensive Development Ordinance Review Committee met on February 20, 2008 and will be meeting again in April.

Olsen reported that there are 40 dumpsters for cardboard recycling in the cities in Lincoln County with Tyler having 21.

Commissioner Jagt requested information on farming practices with regards to road right-of-ways. Jagt stated that it appears that many farmers are farming too close to the roads. Olsen reported that MN Statute requires a minimum setback of 33 feet from the center of the road.

Lee Amundson, County Engineer, reviewed highlights of the transportation bill that has been passed in the Minnesota Senate and House of Representatives.

Amundson reviewed the workday schedule for the Engineer's Assistant. Amundson stated that he plans to base the salary on five 8-hour days (M-F), with overtime paid in excess of each 8-hour day. Information only.

Amundson reviewed quotes for the purchase of new and used detachable drop-deck trailers. The trailer would be used for transporting construction equipment to various construction sites. Motion by Hansen, seconded by Blumeyer, to approve purchase of new 2008 Towmaster T-110DTG Trailer from RDO Equipment Co., per state bid of \$52,649.07 plus tax. All (4) voted in favor.

At 10:30 a.m. sealed bids were opened for the Hansonville 18 Dam Construction. The following bids were received:

D & G Excavating	\$ 94,065.55
Midwest Contracting LLC	95,453.00
Geray Dozing & Excavating	110,519.64
JL Excavating	98,966.00
Kockelman Construction Inc	96,853.00
R&G Construction	111,805.75
Veit & Company Inc	135,230.10
Scherff Inc	104,411.34
Sterzinger Construction	91,073.36
Thompson Excavating	82,574.00

Motion by Blumeyer, seconded by Sagmoe, to accept low bid for the Hansonville 18 Dam Construction of \$82,574.00 from Thompson Excavating. All (4) voted in favor.

Commissioner Blumeyer reported that he had attended a co-tenancy meeting on February 21, 2008 between the Minnesota Department of Transportation and the Lincoln County Highway Department to review expenses for utilities, maintenance, insurance etc. of shared highway buildings and grounds. Blumeyer reported that the Committee will meet annually in November.

Don Kleven, reported that the U.S. Fish and Wildlife Service had recently secured wetland easements from Thomas and Barbara Barber and John and Sherri Schueller. Terry Renkin, adjoining landowner reviewed ditch easements and tile lines that could affect water flow. Kleven requested certification of the acquisition from the Lincoln County Board of Commissioners. Motion by Jagt, seconded by Hansen, to certify the acquisition of property owned by Thomas and Barbara Barber and John and Sheri Schueller. Commissioners Hansen and Jagt voted in favor. Commissioners Blumeyer and Sagmoe voted in opposition. Vote for certification failed due to a tie vote.

Rich Papasso reported that there are 4,457 acres in Lincoln County currently under easement with the U.S. Fish and Wildlife Service.

Glen Petersen, County Attorney, reviewed options for the purchase of property by Lincoln County for additional parkland. The property would allow for expansion at Norwegian Creek Park. Information will be reviewed at the March 19, 2008 Park Board meeting.

Daryl Schlapkoh reviewed construction plans for bathroom facility at Picnic Point County Park. The septic system and bathroom facility are expected to be completed by late May 2008.

Financial Accountant, Chuck DeBates, reviewed designated funds in the Revenue Fund for the years 2003 to 2007. DeBates reported that as of December 31, 2007 the Revenue Fund Balance was \$2,767,783, of which, \$1,335,914 are designated funds leaving a balance of \$1,431,869.

The Board recessed at 12:15 p.m.

The Board reconvened at 1:00 p.m.

Commissioner Jagt reported that she had received a grievance from the Courthouse AFSCME Union regarding the change of office hours in the Recorder's office approved by the Board at the February 19, 2008 meeting. Jagt reported that the Union had cancelled the grievance on February 28, 2008. Motion by Blumeyer, seconded by Sagmoe, to rescind the motion to change the County Recorder's office hours to 7:00 a.m. to 4:30 p.m. for a six-month trial period. All (4) voted in favor. Commissioners Jagt and Hansen will meet with the County Recorder to discuss the work hours of the Recorder's office.

Commissioners Jagt and Blumeyer reported that they had met with the Department of Revenue on February 26, 2008. The Department of Revenue reported that Robert Anderson, Meeker County Assessor, will no longer act as Lincoln County's assessor effective December 31, 2007. The Revenue Department reported that Lincoln County has 90 days to appoint a certified assessor and may ask for a 90-day extension. Options to fill the vacancy were reviewed. Motion by Blumeyer, seconded by Sagmoe, to apply to the Department of Revenue for a 90-day extension for appointing a certified assessor. All (4) voted in favor.

Auditor Schreurs reported that the Technology Committee had met and has recommended the purchase of two laptop computers and a projector. The Board reviewed the benefits of purchasing a "smart board" which would allow for interaction with programs and teaching aids. Motion by Sagmoe, seconded by Hansen, to approve purchase of two laptop computers and a smart board bundle. Costs to be taken out of the Technology Account. All (4) voted in favor.

Auditor Schreurs reported that a Mobility Management Project grant has been submitted by Western Community Action on behalf of Lincoln County and other adjoining counties. The grant amount is for \$50,000.00 with a local match of \$50,000.00. Motion by Blumeyer, seconded by Sagmoe, to approve Mobility Management Project Grant application. All (4) voted in favor.

Commissioner Hansen reported that Muriel Dorn has resigned from the Retired Seniors Volunteer Program board and that a replacement should be considered.

Auditor Warrants were presented.

Motion by Blumeyer, seconded by Hansen, to approve the following Commissioner Warrants #3774 - 3828: Revenue - \$59,763.94, Road & Bridge - \$19,285.02 and Ditch - \$108.64. All (4) voted in favor.

Motion by Sagmoe, seconded by Blumeyer, to cancel Warrant #3668 (Duplicate Warrant) to Pacific Bancnote Company - \$440.00. All (4) voted in favor.

Motion by Sagmoe, seconded by Blumeyer, to adjourn at 1:45 p.m. All (4) voted in favor.

ATTEST: (SEAL)

Joan Jagt, 2008 Board Chair

Kathy Schreurs, County Auditor