

**LINCOLN COUNTY BOARD OF COMMISSIONERS
MEETING MINUTES**

February 5, 2008
Courthouse Commissioner Room
Ivanhoe, MN 56142

The meeting was called to order at 9:00 a.m. by the Board Chair, Joan Jagt, followed by the Pledge of Allegiance. Commissioners present were Larry Hansen, D. D. Sagmoe, Joan Jagt and James Johansen. Commissioner Curt Blumeyer was absent. Also present were County Auditor Kathy Schreurs and County Attorney Glen Petersen.

Motion by Sagmoe, seconded by Johansen, to approve the minutes from the January 22, 2008 Commissioner meeting. All (4) voted in favor.

Johansen reported that the Saddle Horse Club had contacted him concerning construction of a horse arena, as they are beginning to prepare for Saddle Horse Holiday scheduled for June 2008.

Motion by Johansen, seconded by Hansen, to approve agenda items. All (4) voted in favor.

Jay Trusty, Southwest Regional Development Corporation (SRDC), presented information on what steps could be taken to update pay equity points and position descriptions. Trusty stated that the SRDC does have the expertise to provide this service for the County. Motion by Hansen, seconded by Sagmoe, to direct Trusty to prepare a contract for consideration at the February 19, 2008 Board meeting.

Lee Amundson, County Engineer, reported that the Highway Department had received quotes for the purchase of a used air compressor. The lowest quote was from Bierschbach Equipment & Supply for an Atlas Copco XAS 97 JD 185 CFM Air Compressor for \$6,550.00 plus tax and included trade-in value of \$1,000.00 for a 1978 air compressor. Motion by Sagmoe, seconded by Johansen, to approve purchase of an Atlas Copco XAS 97 JD 185 CFM Air Compressor from Bierschbach Equipment & Supply for \$6,550.00 plus tax and including trade in of 1978 air compressor. All (4) voted in favor.

Amundson reported that the Highway Department is working on a cost sharing agreement with MN/DOT to seal the parking lot at 221 N. Wallace. Amundson asked if the Board would be willing to contribute to the costs of the seal coating. No action at this time.

The Board set May 2, 2008 at 8:30 a.m. for the Commissioner Round Table Discussion with the Highway Department.

Amundson reviewed a copy of a letter from Robin Sterzinger, Highway Accountant, to the Parks Department, the County Board and Donald Scholten. The letter stated that the Parks Department owes the Highway Department \$70,073.31 for work done between January 1, 2003 to December 31, 2007. Sterzinger also stated that this was not a request for full payment but that the Parks Department should consider reimbursing expenses such as inventory items and fuel for running the equipment. No action at this time.

Amundson reviewed several staffing vacancies within the Highway Department. Motion by Johansen, seconded by Hansen to post, and/or advertise and hire the positions of Engineer's Assistant (pay scale determined by pay equity study), Sr. Engineering Technician, Maintenance Forman and Tyler Truck Driver. All (4) voted in favor.

Bill and Diane Clark, owners of the Tyler Tribute, Lake Benton News and Hendricks Pioneer, asked the Board to consider publishing the County's publications in more county newspapers. Glen Petersen, County Attorney, stated that the Board had accepted the low bid for the official newspaper from The Ivanhoe Times and the low bid for the secondary newspaper from the Lake Benton News, as per MN Statute 375.12 and per the specifications requested.

Jane Steffes, Environmental Administrative Assistant, reported that interviews for a GIS Technician have been completed and a candidate has been chosen to fill the position. Steffes reported that Robert Olsen, Environmental Administrator, has requested that the Board consider starting the position at year 2 of the union salary schedule. Motion by Hansen, seconded by Sagmoe, to submit letter to AFSCME Courthouse Union requesting approval to hire GIS Technician at year 2 of the Courthouse union salary schedule. Commissioners Hansen, Sagmoe, and Jagt voted in favor. Commissioner Johansen voted in opposition. Motion carried by majority vote.

Loretta Lundberg, Recorder, requested approval to attend the Fidler Education Conference in Rock Island, Illinois. Motion by Sagmoe, seconded by Johansen, to approve out-of state travel for Loretta Lundberg February 11 – 13, 2008. All (4) voted in favor.

Lundberg requested consideration by the Board to change office hours for the Recorders Office to 7:00 a.m. to 4:30 p.m. No action at this time.

Chuck DeBates, Financial Accountant, reported that he had reported at the January 22, 2008 Board meeting that Dept. 624 Feedlot Account had a deficient balance as of December 31, 2007. Upon further review, it was discovered that the Feedlot Account actually had a positive balance. Motion by Sagmoe, seconded by Hansen, to eliminate Feedlot Account transfer from the feedlot designated account previously approved at the January 22, 2007 meeting. All (4) voted in favor.

Commissioners Hansen and Sagmoe reported that they are near a settlement with the Courthouse, Highway, and Sheriff Departments union contracts. However, no official response has been received from the unions.

Auditor Warrants were presented.

Motion by Johansen, seconded by Sagmoe, to approve the following Commissioner Warrants #3537 - 3603: Revenue - \$48,294.96, Road & Bridge - \$10,965.53, and Solid Waste - \$2,351.50. All (4) voted in favor.

Motion by Johansen, seconded by Hansen, to adjourn at 12:05 p.m. All (4) voted in favor.

ATTEST: (SEAL)

Joan Jagt, 2008 Board Chair

Kathy Schreurs, County Auditor