

**LINCOLN COUNTY HIGHWAY DEPARTMENT**  
**APPLICATION FOR DRAINAGE PERMIT**

CSAH or Co. Rd. \_\_\_\_\_  
Township \_\_\_\_\_

Parcel ID # \_\_\_\_\_

Applicant \_\_\_\_\_ Address \_\_\_\_\_ Phone No. \_\_\_\_\_  
Property Owner \_\_\_\_\_ Address \_\_\_\_\_ Phone No. \_\_\_\_\_  
Party Performing Work \_\_\_\_\_ Address \_\_\_\_\_ Phone No. \_\_\_\_\_

Location of proposed drainage work:

CSAH or Co. Rd. \_\_\_\_\_ in Lincoln County \_\_\_\_\_ miles N-S-E-W of \_\_\_\_\_  
(circle one) (specific road, landmark or road int.)

Legal Description of Property:

Type of Drainage: \_\_\_\_\_ Tile Outlet Area to be Drained: \_\_\_\_\_ acres  
\_\_\_\_\_ Open Ditch  
\_\_\_\_\_ Parallel Installation Pipe Size and Type \_\_\_\_\_  
\_\_\_\_\_ Crossing Installation (\$100.00) Casing Size and Type \_\_\_\_\_

Proposed Work to Begin on \_\_\_\_\_ Proposed Work to be completed on \_\_\_\_\_

I/We, the undersigned, herewith accept the terms and conditions of the permit requirements of the Lincoln County Highway Engineer and agree to fully comply therewith to his satisfaction.

Furthermore, except for the negligent acts of the County, its agents and employees, the applicant or his agents or contractor shall assume all liability for, and save the County, its agents and employees, harmless from, any and all claims for damages, actions or causes of action arising out of the work to be done herein and the continuing usage, constructing, reconstructing, maintaining and using of said drainage facility under this application and Permit for construction.

Dated: \_\_\_\_\_ Applicant's Signature: \_\_\_\_\_

See reverse side for Permit Requirements. Attach a sketch of project to his application form.

**AUTHORIZATION PERMIT**

(Permit not valid unless bearing signature and date.)

In consideration of his agreement to comply in all respects with the permit requirements of the Lincoln County Highway Engineer covering such operations, permission is hereby granted for the work to be done as described in this application, said work to be done in accordance with special provisions required as hereby stated:

Dated: \_\_\_\_\_ Authorized Signature: \_\_\_\_\_

The date when work is completed must be reported to County Highway Engineer.

Permit fee paid in the amount of \$50.00 or \$100.00 for "Crossing Installation" \_\_\_\_\_

No deposit required: \_\_\_\_\_ Deposit in Amount of \$ \_\_\_\_\_ required and attached hereto.

Date work completed: \_\_\_\_\_

Check No. \_\_\_\_\_ Bond \_\_\_\_\_

This deposit made by: \_\_\_\_\_ Address: \_\_\_\_\_

(name)

**CONTINUED ON REVERSE SIDE**

## SPECIFICATIONS AND PERMIT REQUIREMENTS

1. All construction details shall be entered on the permit application for or supplemental sheets as required.
2. Installations shall be in accordance with Specification 2502 of the Minnesota Standard Specifications for Highway Construction.
3. Allowable materials for longitudinal installations shall be:
  - Corrugated metal pipe (Std. Plate 3040F)
  - Reinforced concrete pipe (Std. Plate 3000H)
  - Non-reinforced concrete pipe, Class I (Std. Plate 3000H)
  - Non-reinforced concrete pipe, Wall C, Class II or III (Std. Plate 3000H)
  - Thermoplastic Pipe (Spec. 3245)
4. Connections of field tile to allowable longitudinal – installations shall be made a minimum of three (3) feet beyond the highway right-of-way line using an inspection tee. (Std. Plate 3143C).
5. All casings shall be jacked or bored when beneath a bituminous or concrete paved roadway.
6. All system installation shall be a minimum of three (3) feet below existing ground.
7. No installation will be permitted in the shoulder or inslope of the roadway.
8. The owner, his successor or assigns, shall maintain the installation in perpetuity.
9. If drainage work to be done lies within the limits of any city, village or watershed district, permission must be obtained from the local governing authority involved. If drainage work to be done involves county, judicial, or group drainage system, permission must also be obtained from the authority involved. If any drainage is diverted from the owner's property he shall have written approval from the landowners upon whom it is discharged.
10. The applicant shall comply with all rules and regulations of the Minnesota Environmental Quality Council and any other affected governmental agencies.
11. The applicant shall furnish, install and maintain an approved culvert marker post at outlet of drainage tile.
12. The drainage work shall not interfere with any existing utility facilities on the county highway right-of-way.
13. Removal of trees or shrubs within the right-of-way requires prior approval of the County Highway Engineer of his authorized representative.
14. No equipment will be permitted to operate on or across the roadway which will damage the roadway or shoulder surface.
15. The County reserves the right to remove or repair, with its own forces but at the expense of the applicant, any tile outlet which is not maintained and caused damage to adjacent right-of-way. Applicant must obtain a permit to do maintenance work on the drainage system covered by this permit.
16. If the County Highway Department shall make any improvements or change on all or any part of its right-of-way upon, over, under or along the trunk highway, then and in every case the applicant herein named shall, after notice from the County Highway Engineer or his authorized agents, proceed to alter, change, vacate or remove from County Highway right-of-way said works necessary to conform with said changes without cost of the County of Lincoln.
17. After work on a project is completed (the applicant) must notify the County Highway Engineer that such work has been complete and is ready for final inspection and acceptance.

### MINNESOTA LAW REGULATING DRAINAGE WORK

The State law is as follows:

160.20 DRAINAGE Subdivision 1. Connecting drains to highway drains. When the course of natural drainage of land runs to a highway, the owner of the land shall have the right to enter upon the highway for the purpose of connecting his drain or ditch with any drain or ditch constructed along or across the highway, but before making the connections he shall first obtain a written permit for the connections from the road authority having jurisdiction. The connections shall be made in accordance with specifications set forth in the permits. The road authority shall have power to prescribe and enforce reasonable rules and regulations with reference to the connections. The highway shall be left in as good condition in every way as it was before the connection was made.

Subd. 3 (Installation of drain tile along or across highway right-of-way) (a) When the course of natural drainage of any land runs to a highway, the owner of the land who has been granted a permit as provided in this subdivision may install drain tile along or across the highway right-of-way along the general course of the natural drainageway, provided further that there will be no diversion of drainage waters away from the natural receiving drainageway immediately downstream from the highway. Any installation shall be made in accordance with specifications set forth in the permit and any rules that apply to the installations. When any installation is made pursuant to this subdivision the highway shall be left in as good condition in every respect as it was before the installation was made.

(b) Any road authority may accept applications for permits for installation of drain tile along or across the right-of-way of a highway under its jurisdiction. The road authority may adopt reasonable rules for the installations and may require a bond before granting any permit. Permits for installation along a highway right-of-way shall insure that the length of the installation is restricted to the minimum necessary to achieve the desired agricultural benefits. No permit shall allow any open trenches to be left on the right-of-way after installation of drain tile is completed. Any road authority that grants a permit for drain tile installation shall not be responsible for any damage to that installation resulting from the action of the authority or any other permittee utilizing the right-of-way.

(c) Any person who installs drain tile along or across a highway right-of-way without obtaining a permit as provided in this subdivision is guilty of a misdemeanor.

(d) The commissioner shall take no action pursuant to this subdivision which will result in the loss of any federal aid for highway construction in this state.

(e) For the purpose of this subdivision "highway" means any highway as defined in Chapter 160 which is located outside the corporate limits of any home rule charter or statutory city.